

## Alaska Mariculture Cluster Subaward Performance Progress Report

Everything in black/bold must remain, and all blue text is for informational purposes and should be removed before submission.

Grantee:	
Project Title:	
Project Number:	
Period covered by the report:	[Insert investment award period]
Reporting period end date:	[Insert either January 15, April 15, July 15 or Oct 15]
Report Prepared by:	[Insert Name, Title]

**Narrative:**

[Please provide a brief overview of this reporting period’s activities and major events]

**Success Stories:**

[In 250 words or less, highlight one program participant, client (e.g., small business receiving support in technology adoption programs), or other beneficiary (e.g., community member) that has reached a significant milestone or had success during this reporting period. Please provide a photo if available. Note this information may be used publicly for communication/amplification purposes.]

**Activity Summary:**

[Provide a listing of specific activities accomplished, impacts, coordination with other related projects in the BBBRC coalition, and any variance from expected timeline – feel free to add rows. If there are any activities that were included in the GAP and you are no longer pursuing, please also highlight here with an explanation for why.]

Activity	Description	Date Completed / Timeline Management
		[insert approx. date completed – if activity is behind the schedule outlined in the GAP, please explain why and the corrective actions to be taken]

**Next Steps:**

[Briefly describe anticipated activities for the next period – overlap with past activities is alright]

Activity	Benefits/Outcome/Impacts	Date to be Completed
[insert upcoming activity 1]	[Narrative explaining each upcoming activity]	[insert date]
[...activity 2]		
[...activity 3]		

**Project-specific Metrics:**

[Provide an update on the metrics and targets/milestones per metric established in your GAP]

Metric	Target / Milestone in GAP	Progress Update
[insert metric 1 from GAP]	[insert original target / milestone for this period]	[insert update on progress towards targets / milestones – if progress is behind the schedule outlined in the GAP, please identify why and corrective actions to be taken]
[...metric 2...]		
[...metric 3...]		

**Challenges and Mitigation:**

[Outline challenges that currently impact or could impact progress on the grant over the next reporting period and identify ways to mitigate this risk, including but not limited assistance needed from Southeast Conference and/or the EDA. Feel free to reference specific activities if helpful.]

**Press Engagements/Opportunities:**

[Highlight any upcoming or potential press events and opportunities for collaborative press events to highlight benefits of the EDA investment – feel free to add rows]

Press Engagements/Opportunities		
Engagement / Opportunity	Short Description	Date (MM/DD/YYYY)

**Additional Funding:** [Describe any (new) private investment secured and/or any complimentary funding efforts impacting the AMC BBBRC project.]

Entity providing funding	Benefits/Outcome/Impacts	Equity Engagement [Alaska Native/Rural Community participation/engagement]
[Public investment: Federal/ state/ regional/ local]	[Narrative explaining details of funding and entity providing funding]	
[Private Investment: venture / other]	[Narrative explaining details of funding and entity providing funding. Were any of these funds spent on Research and Development of technology?]	

**Additional Data Collection:** [This information is being aggregated and reported to the EDA through quarterly surveys completed by Southeast Conference.]

Metric	Benefits/Outcome/Impacts	Equity Engagement
[#participants, #jobs, #entities engaged, etc]	[Narrative explaining details of program, training or resource being offered]	[Alaska Native/Rural Community participation/engagement/ownership]
Any new job opportunities or training/ certifications available?		
Jobs created or retained due to BBB		
New Businesses Engaged with		
Number of meetings held with businesses or industry stakeholders		
Number of meetings with community members		
New technologies developed, markets identified or accessed, or other commercialization activities		

**Other:**

[Please include here any other information you would like to share with Southeast Conference and any specific support you would like to see from SEC]